

## INFORMATION NOTE

### Regional Policy Forum, 76<sup>th</sup> APRACA Executive Committee Meeting & 23<sup>rd</sup> General Assembly of APRACA, China

Date: 5-7 September 2023

Venue: LiYuan Grand Metro Park Hotel, Nanning, Guangxi, China

#### HOST ORGANIZATION:

The Regional Policy Forum (RPF), 76<sup>th</sup> EXCOM & 23<sup>rd</sup> General Assembly of APRACA, and a field visit programme is being hosted by Agricultural Development Bank of China (ADBC) in collaboration with APRACA Secretariat.

#### DATES AND VENUE:

- **Day 1 (full day):** Regional Policy Forum on ‘*Green and Climate Finance in Agriculture: Critical Trigger to Sustainable Food System*’ to be held on **5 September 2023 at 09:00 – 16:15 hrs.** (China time: GMT+8.00 hrs.) at the **LiYuan Grand Metro Park Hotel**, No.2 Libin Road, Qingxiu District, Nanning, Guangxi, China (*in person*).
- **Day 2 (morning):** 76<sup>th</sup> EXCOM Meeting of APRACA will be held on **6 September 2023, (09.00 to 12.15 hrs.)** (China time: GMT+8.00 hrs.) at the **LiYuan Grand Metro Park Hotel**, No.2 Libin Road, Qingxiu District, Nanning, Guangxi, China (*in person*);
- **Day 2 (afternoon):** 23<sup>rd</sup> General Assembly of APRACA will be held on **6 September 2023 (14:30 to 17:30 hrs.)** (China time: GMT+8.00 hrs.) at the **LiYuan Grand Metro Park Hotel**, No.2 Libin Road, Qingxiu District, Nanning, Guangxi, China (*in person*);
- **Day 3 (full day):** Field Visit programme for the registered participants will be organized by ADBC on **7 September 2023** (Full programme will be provided in due course).

*[As per the event format, the Regional Policy Forum will be on Day1 and followed by the 76<sup>th</sup> APRACA Executive Committee (EXCOM) and 23<sup>rd</sup> General Assembly of APRACA meeting on Day 2. The field visit will be on Day 3. A draft programme is enclosed as Annexure].*

#### ACCOMMODATION:

The host, ADBC, will block the rooms as per the choices made by the registered participants and the payment for accommodation will be made by the participants directly to the hotels (*in advance or at the time of check-in as per the arrangements*) in cash in RMB only, or by Visa credit card. It is suggested that participants arrive at the hotel with RMB cash in hand.

| Details of Accommodation   | Room Type and Tariff<br>(Inclusive of Breakfast and Taxes)   |
|--|--|
| <b>Hotel:</b> LiYuan Grand Metro Park Hotel,<br><b>Address:</b> No.2, Libin Road, Qingxiu District, Nanning, Guangxi, China<br><b>Contact Person:</b> Ms. QIN Linghong<br><b>Email of Contact person:</b> lyrsvn@ctg.cn<br><b>Tel/Mobile number:</b> +86-18177115079 | <b>Type of Room:</b><br><b>Nightly Rate:</b> ( <i>inclusive of service charge and government taxes etc.</i> )<br>1. Standard Single room: CNY 600<br>2. Standard Twin room: CNY 600<br>3. Standard Suite: CNY 1580 |

**REGISTRATION & PARTICIPATION FEE:**

The mode of the Regional Policy Forum is in person. APRACA Member institutions are encouraged to nominate the participants to join the event in person. For completing the registration, please complete the format as per the link provided here: <https://gtsd.mike-x.com/csVql> (A Registration form is also attached herewith in case the nominated officials face challenges in filling the online format).

The customary Registration for participation has been **fixed at USD250** to defray the cost of organizing the event and the filed visits organized by the host. The registration fee will be collected in cash. The registration desk will be opened on the following date and time.

| Dates            | Time          |
|------------------|---------------|
| 4 September 2023 | 10:00 – 21:00 |
| 5 September 2023 | 09:00 – 16:30 |
| 6 September 2023 | 09:00 – 16:30 |

**AIRPORT RECEPTION AND SEND-OFF:**

ADBC will organize the airport reception on 4 September and send off on 8 September for the confirmed participants. It is strongly advised that the delegates need to provide the flight details to the host in the registration form or well in advance on or before 15 August 2023 for smooth arrangements.

**MEALS DURING THE MEETING:**

The following will be covered:

- **4 September 2023:** Participants receive buffet voucher at arrival for dinner at LiYuan Grand Metro Park Hotel Restaurant (18.00-20.00 hrs.).
- **5 September 2023:** Lunch and coffee/tea breaks; Gala Dinner at LiYuan Grand Metro Park Hotel.
- **6 September 2023:** Lunch and coffee/tea break.
- **7 September 2023:** Lunch and coffee/tea break during the field trip.  
(Accompanying spouses are invited to join the Gala Dinner on **5 September 2023** and the field trip and other programme as decided by host).

**LANGUAGE:**

English language will be the medium of presentation in the forum, which refers to all presentations, reading materials and discussions. The host (Agricultural Development Bank of China) will provide interpreter for English to Chinese language.

**DELEGATES:**

The Forum is open to all APRACA member institutions, APRACA partner agencies, UN organizations, Bilateral Donor agencies, local financial institutions, government and non- government agencies and finance – related institutions. The 76<sup>th</sup> EXCOM and 23<sup>rd</sup> GA meeting of APRACA will be open for APRACA EXCOM members and APRACA members respectively. However, APRACA members may join the EXCOM meeting as observers.

### **FIELD VISIT:**

A field trip to visit agricultural activities and cultural monuments will be organized by the host (ADBC) on 7 September 2023. Delegates are requested to provide their choices well in the registration form and confirm participation for the field trip. Vehicle, meals, tickets for the trip for the registered participants will be arranged and covered (*Participants need cover any other personal expenses by themselves*).

### **VISA FOR THE FOREIGN DELEGATES:**

Participants must obtain an entry visa to China, if necessary, from the China Embassy or the China Consulate-General located in your respective country before departing for China. Details of China visa requirements can be found at <https://www.visaforchina.cn/globe/>. For those who need the invitation letter or other support documents to the confirmed foreign participants attending the policy forum and 76<sup>th</sup> EXCOM & 23<sup>rd</sup> GA of APRACA meetings, please complete the online registration or send the filled in registration form and copy of the passports to ADBC at [fi@adbc.com.cn](mailto:fi@adbc.com.cn), with [adbcbfi@hotmail.com](mailto:adbcbfi@hotmail.com) cc'ed, under copy to [kittisak@apraca.org](mailto:kittisak@apraca.org) by 31 **July 2023** to prepare the invitation letter and necessary process. *The Embassy/Consulate offices may take 4 weeks to process the visa.*

**Please note that it is officially COMPULSARY for participants holding the position (or enjoying equivalent status treatment) ranking as or higher than the vice-ministerial level within their government to provide an English resume along with the registration form/to send an English resume to ADBC at [fi@adbc.com.cn](mailto:fi@adbc.com.cn), with [adbcbfi@hotmail.com](mailto:adbcbfi@hotmail.com) under copy to [kittisak@apraca.org](mailto:kittisak@apraca.org) by 31 July 2023.**

### **MEDICAL AND TRAVEL INSURANCE:**

All delegates are advised to arrange for their own medical and travel insurance coverage, prior to their trip to China.

### **WEATHER CLOTHING:**

The month of September is late-summer in Nanning and the temperature ranges between 25 to 34 Degree Celsius with intermittent rains (Cool inside the hotel). Formal wear for meeting and Forum, casual wear for outdoor and field trip.

### **REGISTRATION DEADLINE:**

The delegates are requested to complete the online/physical registration (Through email) **on or before 31 July 2023** for smooth processing of logistical arrangements and visa facilitation letter from Agricultural Development Bank of China (ADBC).

### **PROGRAMME DETAILS:**

Detailed programme of the Regional Policy Forum, 76<sup>th</sup> EXCOM and 23<sup>rd</sup> GA of APRACA meeting have been provided in the **Annexure**. The details regarding the field trip and cultural visits will be shared with the delegates soon.

**CONTACT DETAILS:**

| Organizations                                 | Contact Details   |
|---|---|
| Agricultural Development Bank of China (ADBC) | <p>1. <b>Ms. DING Mengqi</b>, Client Manager, ADBC.<br/>Tel: +86-10-68084129 Mobile: +86-13146746273</p> <p>2. <b>Mr. PAN Mengyang</b>, Client Manager, ADBC<br/>Tel: +86-10-68085399 Mobile: +86-15120056395</p> <p>3. <b>Ms. JIN Jing</b>, Division Chief, ADBC<br/>Tel: +86-10-68085737 Mobile: +86-13717990616</p> <p>All emails to ADBC contacts should be sent at <a href="mailto:fi@adbc.com.cn">fi@adbc.com.cn</a>, with <a href="mailto:adbcfi@hotmail.com">adbcfi@hotmail.com</a> cc'ed</p>   |
| APRACA Secretariat                            | <p>1. <b>Mr. Kittisak Mommoh</b>, Administrative and Programme Coordinating Officer, APRACA: E-mail: <a href="mailto:kittisak@apraca.org">kittisak@apraca.org</a></p> <p>2. <b>Ms. Sofia Champanand</b>, Knowledge Knowledge and Information Officer. Email: <a href="mailto:sofia@apraca.org">sofia@apraca.org</a></p> <p>3. <b>Ms. Gamonwan Somsanook</b>, Accounts &amp; Admin Assistant, APRACA; Email: <a href="mailto:gamonwan@apraca.org">gamonwan@apraca.org</a></p> <p>4. <b>Dr. Prasun Kumar Das</b>, Secretary General.<br/>E-mail: <a href="mailto:prasun@apraca.org">prasun@apraca.org</a></p> |

***Please Submit the Registration forms before 31 July 2023 for smooth Logistics***